

Public Document Pack



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Dr Gwynne Jones.
Prif Weithredwr – Chief Executive
CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfeydd y Cyngor - Council Offices
LLANGEFNI
Ynys Môn - Anglesey
LL77 7TW

Ffôn / tel (01248) 752500
Ffacs / fax (01248) 750839

RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR CYSWLLT Y SECTOR GWIRFODDOL	VOLUNTARY SECTOR LIAISON COMMITTEE
DYDD IAU, 12 IONAWR 2017 am 2.00 o'r gloch	THURSDAY, 12 JANUARY 2017 at 2.00 pm
NEUADD GOFFA, LLANFAIRPWLL	MEMORIAL HALL, LLANFAIRPWLL
Swyddog Pwyllgor	Shirley Cooke 01248 752514 Committee Officer

AELODAU / MEMBERS

CYNGOR SIR YNYS MÔN / ISLE OF ANGLESEY COUNTY COUNCIL

Cynghorwyr/Councillors Jim Evans, Aled Morris Jones (Aelod Portffolio Gwasanaethau Cymdeithasol/Portfolio Member for Social Services), Alun Mummery, Alwyn Rowlands, Ieuan Williams

SECTOR GWIRFODDOL / VOLUNTARY SECTOR

Mr Islwyn Humphreys (Samariaid/Samaritans)
Mr Andrew M Hughes (Medrwn Môn)
Ms Eleri Lloyd Hughes (Age Cymru)
Mrs Margaret Roberts (Llywydd/President of Merched y Wawr)

IECHYD/ HEALTH

Wyn Thomas, Cyfarwyddwr Cynorthwyol Datblygu Partneriaeth Cymunedol,
BIPBC/Assistant Director of Community Development, BCUHB

A G E N D A

1 CHAIRPERSON

To elect a Chairperson for the Committee.

2 VICE-CHAIRPERSON

To elect a Vice-Chairperson for the Committee.

3 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or officer regarding any item of business.

4 MINUTES (Pages 1 - 8)

- To submit for confirmation, the draft minutes of the meeting of the Voluntary Sector Liaison Committee held on the 8th July, 2016.
- To submit the minutes of the previous meeting of the Voluntary Sector Liaison Committee scheduled for 13th October, 2016.

5 WORKING IN PARTNERSHIP

To receive a report from the Chief Officer, Medrwn Môn.

6 COMMUNITY VOICES

To receive an update by Medrwn Môn.

7 THE FORWARD WORK PROGRAMME (Pages 9 - 22)

To submit for information, a report by the Head of Democratic Services, as presented to the Executive on 19th December, 2016.

8 NEXT MEETING

To consider a venue for the Committee's next meeting scheduled for 2.00 pm on 13th July, 2017.

VOLUNTARY SECTOR LIAISON COMMITTEE

Minutes of the meeting held on 8 July 2016

PRESENT: Mr Islwyn Humphreys (Chair)

Local Authority

Councillors Jim Evans, Aled Morris Jones, Alun Mummery

Voluntary Sector

Mr Andrew M Hughes (Medrwn Môn)

IN ATTENDANCE: Mrs Annwen Morgan (Assistant Chief Executive – IOACC)
Mr Alwyn R Jones (Head of Adults' Services)
Mr John R Jones (Chief Officer, Medrwn Môn)
Ms Lyndsey Williams (Community Voices – Medrwn Môn)
Shirley Cooke (Committee Officer – IOACC)

APOLOGIES: Councillors Alwyn Rowlands, Ieuan Williams;
Ms Eleri Lloyd Jones (Age Cymru - Gwynedd and Môn);
Mr Wyn Thomas (BIPBC)

1 CHAIRPERSON

The Committee discussed electing a Chair for the Liaison Committee for the forthcoming year.

It was agreed to defer electing a Chairperson until the next meeting of the Liaison Committee, to obtain clarification on the Betsi Cadwaladr University Health Board's current role within the Committee.

2 VICE-CHAIRPERSON

As above.

3 DECLARATION OF INTEREST

No declaration of interest was received.

4 MINUTES - 15TH JANUARY, 2016

The minutes of the previous meeting of the Voluntary Sector Liaison Committee held on 15th January, 2016 were presented and confirmed as correct.

Arising thereon:-

Item 3 - Minutes - 14 October, 2016

The Chief Officer, Medrwn Môn referred to the first point in Item 3 of the minutes. At the previous meeting of the Liaison Committee, it was agreed with the Council Leader that the Chief Officer could have a copy of the Head of Resources' detailed analysis of the Authority's investment in the Third Sector. The Chief Officer stated that this information has not been made available to him to date.

ACTION:

Assistant Chief Executive to follow up with the Head of Resources the Chief Officer, Medrwn Môn's request for information on the Authority's investment in the Third Sector.

5 REVIEW OF THE FUNDING CODE OF PRACTICE AND THE VOLUNTARY SECTOR ALLOCATION 2015/16

The Chief Officer, Medrwn Môn reported that the Funding Code of Practice has been agreed and Voluntary Sector's funds have been allocated. He stated that the Committee now have an opportunity to review the Code of Practice. It was noted that Medrwn Môn have sent out a questionnaire to the Voluntary Sector to review experiences, progress and communication.

With reference to reduced funding for the Third Sector, the Chair, representing the Samaritans on this Committee, reported that the Charity had not been allocated funding for this financial year. The process of form filling had created barriers due to confidentiality. He stated that a new approach would need to be considered for future funding of the Third Sector.

The Chief Officer, Medrwn Môn referred to the Charitable Trust, and requested clarity from the Head of Resources on any potential funding available through the Trust.

ACTION: As above.

RESOLVED to note the report.

6 THE VOLUNTARY SECTOR'S STRATEGY AND THE LIAISON COMMITTEE'S ROLE

The Chief Officer, Medrwn Môn reported that the Compact has been agreed, including the principles and the Funding Code of Practice, which demonstrate the obligations of the Volunteering Policy and Working in Partnership document.

It was noted that progress had been made in several areas to develop effective engagement arrangements for partnership working. However, more can be achieved on a more formal basis by structuring the relationship and developing one strategy for joint working eg. Compact, Lleisiau Lleol, Engagement Board, AONB, Anglesey Welsh Language Forum.

It was agreed that the Medrwn Môn Board discuss further options to build on the current partnership arrangements. The Chief Officer agreed to draft a strategy to encompass the above documents and how they could be used in practice.

ACTION: As above.

RESOLVED to note the report.

7 THE VOLUNTARY SECTOR'S ROLE IN THE COUNTY COUNCIL'S SCRUTINY STRUCTURE

Clarity was sought on why the Voluntary Sector does not have a statutory role on Scrutiny Committees.

Following consultation with the Head of Function (Council Business), the Assistant Chief Executive confirmed that the Third Sector's role and attendance at both Scrutiny Committees was by invitation only. It was noted however, that members of the Roman Catholic Church and the Church in Wales were invited to attend as co-opted members.

The Chief Officer, Medrwn Môn reported that he is regularly invited to attend the Scrutiny Committees by the Head of Democratic Services and is provided with a copy of the Scrutiny Work Programme and Executive's Forward Work Programme, which is of interest to the Third Sector. He further reported that although representatives from the Third Sector have no voting rights, he hoped that the Scrutiny Committees would be able to benefit from the work of the Citizens Panel. He stated that he would like a more formal process to be adopted.

Councillor Aled Morris Jones suggested that Medrwn Môn should be supported, and **the Voluntary Sector's role in the Partnership and Regeneration Scrutiny Committee's be formalised with voting powers.**

ACTION: As above.

RESOLVED to note the report.

8 UPDATE ON THE DEVELOPMENTS OF THE CITIZEN'S PANEL

The Project Manager (Community Voices) provided an update on the Community Voices's Citizens Panel and the Youth Panel. With regard to community engagement, it was noted that the Project Manager had attended meetings of the Chairs and Vice-Chairs of the Scrutiny Committees recently.

The Project Manager referred to the framework adopted by the project for community engagement activities including the establishment of the Citizen's Panel and Youth Panel.

The Project Manager referred to Lottery Funding, and that Medrwn Môn would be seeking external funding for continuation of the projects but that as the funding currently stands, funding for Llais Ni would be ending in April.

RESOLVED to note the report.

9 PREPARING FOR THE FUTURE RE: SOCIAL SERVICES AND WELL-BEING (WALES) ACT 2014 AND FUTURE GENERATIONS

The Head of Adults Services gave a summary of the Social Services and Well-being (Wales) Act, 2014, which has been in force since 1st April, 2016 together with key challenges, service issues and future demands.

He referred to the aims of the Act as follows:-

- giving the individual a voice, with power over the services they receive;
- enabling individuals to achieve by building on their circumstances, abilities, networks and communities;
- early intervention - including preventative services;
- co-working and co-designing strong partnerships.

Arising from discussion, it was reported that **the Assistant Chief Executive invite Llio Johnson, the Senior Partnership Manager to attend the next meeting.**

Action: As above.

RESOLVED to note the report.

10 COMMUNITY VOICES

The Project Manager (Community Voices) provided an update to the Committee on the key tiers of consultation used in partnership work between Community Voices and the County Council in relation to the following:-

1. The 'Building Communities Approach';
2. The 'middle of the road' approach (Libraries Consultation/Budget Consultation/Community Hubs Consultation);
3. The 'basic' approach' (Breakfast Clubs/Extra Care Approach)

Reference was made to the framework and methodology used.

RESOLVED to accept the report.

11 THE FORWARD WORK PROGRAMME

The Executive's Forward Work Programme for the period from July, 2016 to February, 2017 was presented and noted.

RESOLVED to note the report.

12 NEXT MEETING OF THE LIAISON COMMITTEE

It was agreed that the next meeting of the Committee scheduled for Friday, 13th October, 2016 be held at Gwelfor Community Centre, Holyhead.

The Chair thanked Mr John R Jones for his tireless contribution to the Voluntary Sector and Medrwn Môn, and wished him health and happiness in his retirement.

Mr Islwyn Humphreys
Chair

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Voluntary Sector Liaison Committee

Minutes of the meeting held on 13th October, 2016

PRESENT: Mr Islwyn Humphreys (Chair)

Local Authority

Councillors Jim Evans, Alun Mummery

IN ATTENDANCE: Mr J Huw Jones (Head of Democratic Services – IOACC)
Mrs Sian Purcell (Medrwn Môn)
Ms Lyndsey Williams (Community Voices – Medrwn Môn)
Mrs Shirley Cooke (Committee Officer – IOACC)

APOLOGIES: Mrs Annwen Morgan (Assistant Chief Executive - IOACC)
Councillor Aled Morris Jones (Portfolio Member for Social Services)
Mr Wyn Thomas (Assistant Director of Community Development, BIPBC)

The meeting of the Voluntary Sector Liaison Committee scheduled for the 13th October, 2016 was not quorate, and did not proceed.

Chair
Mr Islwyn Humphreys

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	19 December 2016
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers January – August 2017;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	It is also circulated regularly to Corporate Directors and Heads of Services for updates.
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	The Executive Forward Work Programme will inform the work programmes of Scrutiny Committees.
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

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For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: January – August 2017.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2017

Updated: 9 December 2016



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 12 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

12 Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **January – August 2017** is outlined on the following pages.

* *Key:*

S = Strategic – key corporate plans or initiatives

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FI = For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2017

Updated: 9 December 2016

<div>Subject & *category and what decision is sought</div> <div>Decision by which Portfolio Holder or, if a collective decision, why</div> <div>Lead Service</div> <div>Responsible Officer/ Lead Member & contact for representation</div> <div>Pre-decision / Scrutiny (if applicable)</div> <div>Date to Executive or, if delegated, date of publication</div> <div>Date to Full Council (if applicable)</div>							
January 2017							
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 23 January 2017	
2	Report on the statutory consultation on lowering the admission age for Ysgol Brynsiencyn Approval.	The approval of the full Executive is requested	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes		The Executive 23 January 2017	
3	Schools Modernisation – Holyhead and Llanfaethlu To agree to change the date for completion of statutory notices with regard to Ysgol Cybi and Ysgol Rhyd y Llan.	As the Executive approved the original proposal, only the Executive can decide to defer the proposals.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes		The Executive 23 January 2017	
February 2017							
4	Write off of Debts in value of over £5,000 Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		Delegated Decision February 2017	

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2017

Updated: 9 December 2016

Page 14	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
	5 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 14 February 2017	
	6 2017/18 Budget (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones	6 February 2017	The Executive 14 February 2017	28 February 2017
	7 Financial Reserves To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 14 February 2017	
	8 Discretionary Business Rate Relief Policy for 2017/18 Approve policy for 2017/18.	There is a requirement for a collective decision by the Executive in detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 14 February 2017	

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2017

Updated: 9 December 2016

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	Charges for non-residential services 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 14 February 2017	
	Standard Charge for Council Care Homes 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 14 February 2017	
	Independent Sector Residential and Nursing Home Fees 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 14 February 2017	
	Charges for independent home care services 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 14 February 2017	
13	Housing Revenue Account Business Plan and Draft Budget 2017-2018 Approval.	The approval of the Executive is requested on the Business Plan and draft capital and revenue budgets.	Housing	Shan Lloyd Williams Head of Housing Services Cllr Aled Morris Jones		The Executive 14 February 2017	

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14	Social Services and Well-being Act Needs Assessment Statutory approval of regional assessment.	Statutory code of Practice: "The local authority and Local Health Board are required formally to approve the population assessment report. This will need to be done by the Board of the Local Health Board and in the case of the local authority will need to be approved by the full Council on submission by the Council's Executive or board. This will ensure that the information contained within the report is considered at the most senior levels within these organisations."	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones	To be confirmed.	The Executive 14 February 2017	28 February 2017
15	Full Business Case for New School at Bro Rhosyr/Bro Aberffraw Approval of business case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes		The Executive 14 February 2017	

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16	Transformation of the Library Service Approval of strategy.	The approval of the full Executive is sought with regard to the strategy for the transformation of the Library Service.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	6 February 2017	The Executive 14 February 2017	
17	Transformation of the Youth Service	The decision of the full Executive is sought with regard to the preferred model for the youth service from April 2017.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	22 November 2016	The Executive 14 February 2016	
March 2017							
18	Annual Equality Report 2015/16 Approval of report.	Social Services and Housing Portfolio Holder	Council Business	Huw Jones Head of Democratic Services Cllr Aled Morris Jones		Delegated decision March 2017	
19	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 20 March 2017	

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20	Corporate Scorecard – Quarter 3, 2016/17 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Cllr Alwyn Rowlands	13 March 2017	The Executive 20 March 2017	
21	2016/17 Revenue and Capital Budget Monitoring Report – Quarter 3 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones	13 March 2017	The Executive 20 March 2017	
22	Discretionary Housing Payments Policy 2017/18 Report on administration of policy in 2016/17 and any recommended changes – determine policy.	There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 20 March 2017	
23	CSSIW Inspection of Children's Services in Anglesey	The approval of the full Executive is sought since the inspection has looked at the way that a number of services provide care and support for children, young people and their carers.	Children's Services	Llyr Bryn Roberts Interim Head of Children's Services Cllr Aled Morris Jones	13 March 2017	The Executive 20 March 2017	

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24	Transformation of the Culture Service – Heritage assets	The approval of the full Executive is sought with regards to the future of the heritage assets.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	16 February 2017	The Executive 20 March 2017	
25	Childcare Sufficiency Assessment Approval.	The approval of the full Executive is sought before submitting the Assessment to Welsh Government.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes		The Executive 20 March 2017	
26	Interim Homeless Strategy To approve the interim Homeless Strategy, which is a statutory strategy.		Housing	Shan Lloyd Williams Head of Housing Services Cllr Aled Morris Jones		The Executive 20 March 2017	
April 2017							
27	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 24 April 2017	
May 2017							
28	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive ...May 2017	

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29	Corporate Scorecard – Quarter 4, 2016/17 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Cllr Alwyn Rowlands	TBA	The Executive ...May 2017	
30	2016/17 Revenue and Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones	TBA	The Executive ...May 2017	
June 2017							
31	Welsh Language Standards Annual Report Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services	To be confirmed	Delegated decision June 2017	
32	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive ...June 2017	

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July 2017							
33	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive ...July 2017	

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